

**LAPEER COMMUNITY SCHOOLS
INVITATION TO BID
FOR SNOWPLOWING SERVICES
2023-2024 SCHOOL YEAR**

Lapeer Community Schools is accepting sealed bids for snow removal services for the 2023-2024 school year. Those submitting bids should bid each group package. Pricing for the individual buildings in each group should be included. The purpose of this request for bid is to help determine the vendor best equipped to provide snow removal services. Bid packages will be available on September 22, 2023 at the Administration and Services Center, 250 Second Street, Lapeer, MI 48446.

DATE DUE:

Sealed written bids must be returned in the envelope provided with the Bid Pack marked "SNOW PLOW BIDS" and are due no later than 10:00 AM, EST, October 6, 2023 at the Administration and Services Center, 250 Second Street, Lapeer, MI 48446. Late responses will not be considered. All bids will be opened and read aloud in the Boardroom of the Administration and Services Center Building.

DISCLAIMER:

This request for bid does not commit Lapeer Community Schools to any specific course of action. Lapeer Community Schools reserves the right to not select any bidder or not purchase any goods and/or services resulting from this bid request.

MANDATORY WALK-THROUGH

A walk-through is planned for this bid on September 25, 2023 at 1:00 PM, beginning at the Administration and Services Center, 250 Second Street, Lapeer, MI 48446. All bidders must attend the walk through for their bid to be considered.

CONTRACT:

The written bid shall include a contract for all materials and services provided, including all equipment that is owned and used to fill this contract. An insurance certificate for liability insurance and worker's compensation insurance naming Lapeer Community Schools as insured must accompany the contract.

SCOPE OF WORK:

Required Services:

1. The contractor shall provide snow removal services at each contracted site for snow accumulation amounts of two (2) or more inches.
2. Contractors are required to remove snow from parking lots, driveways, and sidewalks identified in the walk through.
3. Contractors are required to remove snow up to three (3) feet from doors.
4. Contractors must exercise care to avoid contact with buildings and other structures in and around the buildings. All damages to District facilities must be reported to the Health, Operations and Athletic Supervisor on the day of the occurrence.
5. Contractors are responsible for placing flags at obstacles in and around the facilities to mark such obstacles. Such placement should take place in advance of the plowing season.
6. Contractors must meet time requirements provided on the attached sheet for completion of the work at each site.
7. No equipment is to be used that is larger than a skidster and a pick-up truck with blade unless authorized by the Director of Operations.
8. All contractors must provide phone numbers where they can be reached 24 hours a day.

On Call Services:

The Director of Operations may call for additional services to include:

1. Salt application. Please provide unit pricing with your bid package.
2. Snow removal for accumulation of less than two (2) inches.
3. Request for snow removal services at additional sites designated as “back-up” sites in your contract.
4. Request for heavy equipment removal of snow; please provide hourly rates and equipment available for use with bid package.